



May 26, 2021 CORE Committee minutes

- I. Rick opened the committee meeting at 3:01 p.m. ET. In attendance were: Ed McNachtan, Peter Kiefer, Brandon Kimura, Hope Kentnor, Norman Meyer, Janet Cornell, Phil Knox, Kent Pankey, President-Elect Kathy Griffin, President TJ BeMent, and Vice-Chair Kelly Hutton.
- II. Kelly provided a summary of the CORE Champion certificate program pilot that took place on May 20 with the presentation on Purposes of Courts. Kelly noted she has received seven requests for credit from individuals attending this webinar. She will forward these credit requests to the accrediting subcommittee in the next week. Kelly will place the credit application form on the NACM CORE page with a link to the NACM website, committee landing page. More information may be provided at these locations including a “Frequently Asked Question” document that will outline the program for members.
- III. Brandon “led” the committee on the Leadership curriculum review. Following a few brief questions regarding the edit of the existing curriculum, the committee voted to approve the update. Any additional modifications which may result from formatting or grammar issues may take place at that ensuing time.
- IV. Ed updated the committee on the progress of the Operations Management curriculum review. He noted the document is in the final phase of preparation and submission to the CORE committee. He anticipates it will be disseminated to the entire committee for approval within the next three weeks.
- V. Hope gave a progress report on the production of the micro courses on Workflow Management and Caseflow Management.

- VI. With no additional business, the meeting was adjourned at 3:50 p.m. ET. The CORE committee meeting will reconvene on Wednesday June 23rd at 3 p.m. ET.

Submitted,

Rick Pierce

CORE Committee Chair