# Governance Committee Minutes

**November 2, 2022 @ 3:00 pm ET via Zoom**

**Chairs:** Angie VanSchoick & Kent Pankey **Vice Chair:** Brandon Kimura

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

1. **Call to order/Introductions at 3:02 pm ET**
   1. Peter Kiefer, Ret.
   2. Roger Rand, OR
   3. Mark Dalton, PA
   4. Kent Pankey, VA
   5. Mark Weinberg, FL
   6. Nicole Garcia, AZ
   7. Angie VanSchoick, CO
   8. Brandon Kimura, HI
2. **October 5th Minutes approved with the addition of Courtney Whiteside’s attendance**
3. **Committees**
   1. Ethics subcommittee – Courtney Whiteside, chair
      * Excellent discussions during the last meeting. The next committee meeting is in January 2023.
   2. Resolutions subcommittee – Kent Pankey
      * Discussion of status of possible amendment of the resolution process
      * There are three resolutions from spring 2022 on the Board’s agenda. Five from CCJ/COSCA over the summer have been posted for comment since October 25.
   3. Bylaws subcommittee
      * Awaiting more progress on other matters before beginning work.
   4. Operations Manual subcommittee – Brandon Kimura
      * Review Operations Manual for areas that need updating – current version online at <https://nacmnet.org/wp-content/uploads/Operations-Manual-hyperlinked.pdf>
      * Initial areas of focus are
        + The committee structure to reflect recent changes. Namely, the dissolution of the Education Committee and the elevation of two prior subcommittees (Conference Development and CORE©) to full committees
        + Identify and prepare for updates to all portions of the Manual impacted by any amendments to Bylaws regarding approval of resolutions
        + Changes to reflect the mission, vision, and values
        + Updates to each committee section, especially that hyperlinks are accurate and current
      * Begin full use of SOP software
      * Future meetings November 22 and December 13 at 3:00 pm EST
   5. State of the Profession
      * Will begin work in the new year
   6. Voice of the Profession
      * Will begin work in the new year
4. **New Business - None**
5. **Future Projects**
   1. Priorities from Strategic Planning 2022 –
6. NACM SFA #3: Advocacy for the Profession:  GOAL 1: NACM will be an influential and respected voice on behalf of courts and all court professionals.
7. Create a variety of talking points for members to use for community outreach
8. Develop a response of the profession to issues of public trust
9. NACM SFA #4: Association Governance: GOAL 1: NACM’s governance is all inclusive, responsive, and collaborative.
   1. Review of governance of Board overall: Health, Exit Interviews, Recruitment, Nomination process (Include Courageous Conversations at Board Meeting) Update nomination process to reflect DEI. Review Committee Structure to ensure consistency/diversity/succession/need for Technology Committee Update and standardize the NACM’s Operations Manual and associated forms and appendices
   2. Efforts to improve NACM leadership practices and representativeness.
      * Advocacy for the profession
10. **Dates of significance**
    1. Midyear Conference – February 5-7, 2023, Minneapolis, MN
    2. Annual Conference – July 9-13, 2023, Tampa, FL
11. **Adjourned at 3:33p ET**

Future meeting dates for 2022/2023 NACM year – 1st Wednesday at 3:00p ET:

December 7, 2022

January 4, 2023

February 1, 2023

March 1, 2023

April 5, 2023

May 3, 2023

June 7, 2023

July 5, 2023