# Governance Committee Minutes

**August 2, 2023, 3:00 p.m. Eastern via Zoom**

Zoom link: <https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09>

**Chair:** Brandon Kimura **Vice Chair:** Nicole Zoe Garcia

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

1. **Call to Order/Introductions**

Chair convened the meeting at 3:02 p.m. Eastern. Attendees: Brandon Kimura, Angie VanSchoick, Tina Mattison, Kelly Hutton, Creadell Webb, Audrey Anger, Peter Kiefer, Kent Pankey, Courtney Whiteside, Roger Rand, Courtney Whiteside, Jeffrey Tsunkeawa.

1. **Reading and Approval of Minutes of June 7, 2023**

Minutes presented, minutes were approved as presented and removal of a comment in Word.

1. **Reports of Subcommittees**
   1. Ethics Subcommittee – Courtney Whiteside, Chair

Recent meeting included discussion of challenges during the election process and priorities coming up. This includes website changes to be proposed. Ethics Subcommittee would like to participate in AI discussions, and possible presentation for next Annual Conference. Subcommittee would like to publish topics earlier in Court Express what the Question of Ethics will be. Discussed what may be involved in review of code of conduct or a particular focus.

* 1. Resolutions Subcommittee

We will receive the CCJ/COSCA resolutions for consideration in the coming weeks.

Those interested in being involved in the Subcommittee include: Kent Pankey.

* 1. Bylaws Subcommittee

During the 2023 Annual, amendments to the following articles were voted upon and approved: Article VI (Board), Article VII (Quorum and Action), Article VIII (Committees), Article X (Resolutions), Article XVI (Amendment of Articles of Incorporation and Bylaws), Article XVII (new article re definitions).

During the spring of 2023, an amendment to Article I was initially proposed that would amend the mission and vision to better reflect the Association’s values and diversity goals. This proposed amendment was rescinded and not voted upon; the concepts underlying the proposal may be revisited this year. Subcommittee to discuss, and Chair and Vice Chair to discuss with Board during Fall Board meeting in early October.

Those interested in being involved in the Subcommittee for purposes of Article I review include: Creadell Webb.

* Discussion of where DEI MVV should be in organizational documents—Bylaws, Strategic Plan, Operations and Procedures Manual, other?
* Inquiry of any polling issues for most recent vote on Bylaws – discussion of how to increase voter turnout, including the idea of commencing voting earlier. Discussion of whether to vote on board members before the conference or other ways to include membership not physically present or during the time of the conference.
  1. Operations Manual Task Group

Proposed amendments are currently pending with the Board for consideration in late August. Chair will update Committee at the September meeting of the Committee.

* 1. State of the Profession Task Group

Task Group will convene and confer with President beginning in the spring of 2024.

* 1. Voice of the Profession Task Group

Task Group will convene and confer with Communications Committee beginning in the spring of 2024.

1. **Unfinished Business**

None.

1. **New Business**
   1. Discussed [Strategic Plan](https://nacmnet.org/who-we-are/initiatives/strategic-plan/)
      * **Strategic Focus Area #2 – Education and Resources**
        + Goal 1 - Increase involvement and participation in educational programming and resources
          - Call for articles for Court Manager or Express to give people opportunities to share information.
      * **Strategic Focus Area #3 – Advocacy for the Profession**
        + Goal 1 - NACM will be an influential and respected voice on behalf of courts and the court profession.
          - Communicate NACM’s proclamations and explain the importance of them, as well as the voice of the profession.
          - Interview court leaders on their journey (captured via articles, webinars etc.).
          - Provide members with outreach/speaking materials for local schools/colleges to advocate for the profession.
          - Ensure that our voice is proactive versus reactive. "Premier organization."
          - Find a way to publicize our State of the Profession Address.

Court Professionals Week

* + - **Strategic Focus Area #4 – Governance**
      * Goal 1: NACM’s governance is representative, responsive, and effective.
    - Conduct conference breakout session(s) on NACM’s strategic plan.
    - Communication with members to make certain we’re aligned with their needs/wants – follow-up to membership surveys.
    - Create a fillable feedback form on the resolutions page for proposed resolutions.
    - Communicate board activities in Court Express.

1. Discuss Other Potential Projects or Initiatives for August 2023 through Annual Conference in July 2024
   * Governance Committee collaboration with Website Committee. Multnomah group working on Committee template, and will provide.
   * Review the [Revised NACM Model Code of Conduct](https://nacmnet.org/revised-model-code-of-conduct-now-released/).
2. **Announcements**
   1. Dates of significance
      1. 2024 Midyear Conference, February 4–6, 2024, Orange County, California
      2. 2024 Annual Conference, July 21–6, 2024, New Orleans, Louisiana
      3. Future meeting dates on the Wednesday of the month at 3:00p ET:

August 2, 2023

September 6, 2023

October 4, 2023

November 1, 2023

December 6, 2023

January 3, 2024

February 7, 2024

March 6, 2024

April 3, 2024

May 1, 2024

June 5, 2024

1. **Adjourn**

Chair adjourned the meeting at 3:59 p.m. Eastern.