# Governance Committee Minutes

**September 6, 2023, 3:00 p.m. Eastern via Zoom**

Zoom link: <https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09>

**Chair:** Brandon Kimura **Vice Chair:** Nicole Zoe Garcia

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

1. **Call to Order/Introductions**

Chair convened the meeting at 3:03 p.m. Eastern. Attendees: Brandon Kimura, Nicole Garcia, Rick Pierce, Roger Rand, Shirley Olson, Peter Kiefer, Kent Pankey, Creadell Webb, Dawn Palermo, Mark Weinberg, Mark Dalton, Courtney Whiteside

1. **Reading and Approval of Minutes of August 2, 2023**

Minutes presented and approved as presented.

1. **Reports of Subcommittees**
   1. Ethics Subcommittee – Courtney Whiteside, Chair. Summary report on recent meeting.
   2. Resolutions Subcommittee
      * Report on Board Activity: Board recently reviewed and voted to support four resolutions by CCJ/COSCA:
      * Resolution 3: In Recognition and Support of the Institute for Court Management Fellows Program
      * Resolution 4: In Support of Effective and Efficient Case Management
      * Resolution 5: In Support of Promoting Future Ready Courts
      * Resolution 6: In Support of Ongoing Efforts to Promote Community Engagement
      * Under further review - Resolution 2: In Support of the 2023-2025 Strategic Plan of the CCJ/COSCA Behavioral Health Committee
   3. Ideas for potential future original resolutions pertaining to: In support of state governments willing to significantly invest in court systems; unification of court systems; In areas of continuity of government (courts invited to the decision-making table re continuity of government)
      * It may be more effective if NACM original resolutions are at or around the same time as CCJ/COSCA resolutions to the extent we can seek and obtain support by those conferences
      * In the event we have an original resolution, we could make a blurb to aid in communications
      * **Potential original resolutions to be taken up by a Resolutions Subcommittee—to be established soon.**
   4. Bylaws Subcommittee
      * The proposed amendment to Article I was pulled from consideration because some thought we were removing important statements, not because of what was added relating to DEI.
      * Accordingly, perhaps consider whether to just merge the two (current and what was proposed last year) and make a little longer mission and vision
      * Reference to the “impact” page at Nike.
      * In 2020, when the Board supported DEI resolution, the intent was to have DEI woven throughout NACM
      * Perhaps the Subcommittee can categorize what was proposed and incorporated, and whether it is satisfactory, as a possible reference document
      * Consideration of how adding DEI to MVV may impact NACM as an organization in light of state policies
      * Consideration of subtle incorporation into culture of organization
      * Consideration of inclusivity, accessibility, and wayfinding
      * Bylaws Subcommittee to discuss between now and Fall Board meeting with goal of putting something before the Board on this issue – Nicole (lead), Creadell, Kent, Rick, Mandy, Roger, Brandon
   5. Operations Manual Task Group
      * Report on Board activity that Ops Manual has been updated and approved.
   6. State of the Profession Task Group – To be established around Spring 2024
   7. Voice of the Profession Task Group – To be established around Spring 2024
2. **Unfinished Business**
   1. Discuss [Strategic Plan](https://nacmnet.org/who-we-are/initiatives/strategic-plan/)
      * **Strategic Focus Area #2 – Education and Resources**
        + Goal 1 - Increase involvement and participation in educational programming and resources
          - Call for articles for Court Manager or Express to give people opportunities to share information.
      * **Strategic Focus Area #3 – Advocacy for the Profession**
        + Goal 1 - NACM will be an influential and respected voice on behalf of courts and the court profession.
          - Communicate NACM’s proclamations and explain the importance of them, as well as the voice of the profession.
          - Interview court leaders on their journey (captured via articles, webinars etc.).
          - Provide members with outreach/speaking materials for local schools/colleges to advocate for the profession.
          - Ensure that our voice is proactive versus reactive. "Premier organization."
          - Find a way to publicize our State of the Profession Address.

Court Professionals Week

* + - **Strategic Focus Area #4 – Governance**
      * Goal 1: NACM’s governance is representative, responsive, and effective.
    - Conduct conference breakout session(s) on NACM’s strategic plan.
    - Communication with members to make certain we’re aligned with their needs/wants – follow-up to membership surveys.
    - Create a fillable feedback form on the resolutions page for proposed resolutions.
    - Communicate board activities in Court Express.

1. Discuss Other Potential Projects or Initiatives for August 2023 through Annual Conference in July 2024
   * Governance Committee collaboration with Website Committee.
2. New Business

None.

1. **Announcements**
   1. Dates of significance
      1. 2024 Midyear Conference, February 4–6, 2024, Orange County, California
      2. 2024 Annual Conference, July 21–6, 2024, New Orleans, Louisiana
      3. Future meeting dates on the Wednesday of the month at 3:00p ET:

October 4, 2023

November 1, 2023

December 6, 2023

January 3, 2024

February 7, 2024

March 6, 2024

April 3, 2024

May 1, 2024

June 5, 2024

1. **Adjourn**

Chair adjourned the meeting at 3:57 p.m. Eastern.