# **Governance Committee Minutes**

**November 1, 2023, 3:00 p.m. Eastern via Zoom**

Zoom link: <https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09>

**Chair:** Brandon Kimura Vice Chair: Nicole Zoe Garcia

[**Committee Page**](https://nacmnet.org/committees/permanent-committees/governance-committee/)

1. **Call to Order**

Chair convened meeting at 3:03 Eastern. Attendees: Brandon Kimura, Peter Kiefer, Mandy Sarkissian, Courtney Whiteside, Nicole Garcia, Roger Rand, Charles Mapp, Tina Mattison, Shirley Olson, Mark Dalton, Mark Weinberg, Kristi K., Creadell Webb, Jeffrey Tsunekawa, Rick Pierce.

1. **Reading and Approval of Minutes of prior meeting**

Minutes presented and approved.

1. **Reports of Sub-Groups**
   1. Ethics Subcommittee – Courtney Whiteside, Chair - next meeting is January. Possible addition of meetings to work on Code of Conduct review, including consideration of Social Media AI and Specialty/Treatment Courts. Question of Ethics conversation recorded, mostly personnel oriented.
   2. Resolutions Subcommittee – Nicole Garcia – no necessary update.
   3. Bylaws Subcommittee – Nicole Garcia – no necessary update.
   4. Operations Manual Task Group – no necessary update.
   5. State of the Profession Task Group – To be established around Spring 2024
   6. Voice of the Profession Task Group – To be established around Spring 2024
2. **Unfinished Business**
   1. None.
3. **New Business**
   1. Updates pertinent to Governance Committee from October NACM Board Meeting

1. Original Resolution(s) – ideas added from this Governance Committee: Mental Health of Court Professionals – similar to judicial and attorney wellness; Courts’ Strategic Involvement in State COOPs; Intersection of ethics and mental health and court professionals (courts are obligated as an organization to maintain mental health of court professionals; code of conduct for courts as employers to be mindful of MH of people who work for it; possibly an ECP presentation recently);

2. Court Professionals Day/Week/Month – ideas added from this Governance Committee: potentially use PSRW (May 5, 2024 to May 11, 2024) as a model; campaign of videos, handouts, ideas for courts to promote profession and brand on Canva with NACM; collaborate with NCSC

b. Honorarium policy – to be completed

1. **NACM Committee Updates**
2. Potential Ops Manual updates from Officers Meeting
3. Website – before end of year will be significant changes to committee pages, lots of resources and new tools; migrating NACM CORE website to NACM website
4. State Associations –presentation coming up re onboarding state associations
5. DEI – NACM webinar on Nov 20 re NACM DEI Guide; winter ‘24 webinar re ICWA, SCOTUS, and *Holland*.
6. Communications – NACM Guide on Security will be revised. NACM Guide on AI held first workgroup meeting last Friday. Will include way for Guide to be updated on request.
7. **Announcements**
   1. Dates of significance
      1. 2024 Midyear Conference, February 4–6, 2024, Orange County, California
      2. 2024 Annual Conference, July 21–6, 2024, New Orleans, Louisiana
      3. Future meeting dates on the Wednesday of the month at 3:00p ET

December 6, 2023

January 3, 2024

February 7, 2024

March 6, 2024

April 3, 2024

May 1, 2024

June 5, 2024

1. **Adjourned at 3:03 pm**