# **Governance Committee Agenda**

**April 3, 2024, 3:00 p.m. Eastern via Zoom**

Zoom link: https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09

**Chair:** Brandon Kimura Vice Chair: Nicole Zoe Garcia

**Committee Page**

1. **Call to Order at 3:01pm**
2. **Reading and Approval of Minutes of prior meeting**
Mandy moves to approve as drafted, Roger seconded. The minutes are approved as drafted.
3. **Reports of Sub-Groups**
	1. Ethics Subcommittee – Courtney Whiteside, Chair
	Had a meeting last week. Kevin Bowling presented on AI. There will be a podcast coming out soon on this as well. Work continues on the Code of Conduct.
	2. Resolutions Subcommittee – Nicole Garcia –
		* Original Resolution (see attached)
		Group discusses the resolution as drafted and makes a few edits. Rick moves to approve the resolution as drafted and Mandy seconds. The resolution is approved and will be taken to the Board for approval. If approved by the Board it will be immediately published to the membership for 30 days and then be finalized during the 2024 PSRW.
	3. Bylaws Subcommittee – Nicole Garcia –
	DEI proposed bylaw, we need to finalize this piece so it can be published to the membership for 30-90 days before the conference. Brandon will email the group the proposed language. Roger shares the update from the Fall board meeting that gave more information on the direction the Board was taking with this bylaw.
	4. Operations Manual Task Group
		* Proposed addition of social media policy and flexibility to committee chair positions (see attached)
		Brandon emailed yesterday the attachments to the Governance committee. Org chart and ops manual amendments to add flexibility in committee assignments. Social media policy drafted as well. All items will be presented to the Board for approval. No questions or comments on the policies as drafted. Operations manual also added a subsection for the ethics committee under the governance committee section. Rick moves that we accept the amendment to the manual as presented. Courtney seconds. The amendments pass and will be presented to the Board.
	5. State of the Profession Task Group – Established and working. Accepting additional assistance.
	6. Voice of the Profession Task Group – Will commence work in April. If interested, please advise.
	Still digging in to this initiative. Will dive in more in April, please let Brandon know if you are interested in participating. Roger asks if we will consider combining this survey with the membership survey, since the membership survey was not getting a lot of participation. Brandon questions what the appropriate forum for that question is, and how the surveys interact with each other. Members offer comments on length of survey to entice more participation. Roger suggests having people take the membership survey when they renew their membership. Data could be pulled within certain parameters and then compared regularly thereafter. Nicole agrees with Roger and further adds that the link to the survey could be sent in the renewal reminder email as well as the renewal confirmation email. The group agrees that we should keep membership and VOP surveys separate. Recommendations will be presented to the Board. Roger, Rick, Mandy, and Creadell will help with the VOP survey.
4. **Unfinished Business**
5. **New Business** Nicole and Brandon welcome the first time participants
6. **NACM Committee Updates
DEI** has several sessions scheduled at annual conference including a SIG roundtable discussion about DEI events and issues. Webinar in September “DEI is more than alphabet soup” Zenell and Creadell will present. Creadell working on an article focusing on not getting caught up on the acronym and instead focusing on best practices, codes of conduct, judicial cannons, etc. DEI aligns with court values of fairness.
Kelly gives a quick **CORE update**. There is a leadership webinar on 4/22 presented by T.J. BeMent webinar hosted in Fall, topic TBD but CORE related. Expanding CORE training opportunities beyond conferences and webinars.
Ran out of time for other committee reports
7. **Announcements**
	1. Dates of significance
		1. 2024 Annual Conference, July 21–6, 2024, New Orleans, Louisiana
		2. Future meeting dates on the Wednesday of the month at 3:00p ET

May 1, 2024

June 5, 2024

1. **Adjourn at 4:02pm**