# **Governance Committee Agenda**

**May 1, 2024, 3:00 p.m. Eastern via Zoom**

Zoom link: [https://zoom.us/j/93807989162?pwd=ZjV5S0pDOW1WalN6eFYwakkzTm03Zz09](about:blank)

**Chair:** Brandon Kimura Vice Chair: Nicole Zoe Garcia

[**Committee Page**](about:blank)

1. **Call to Order:** The meeting was called to order at 3:05pm ET
2. **Reading and Approval of Minutes of prior meeting:** Roger moves to approve as drafted, Mandy seconds. The minutes are approved as drafted.
3. **Reports of Sub-Groups**
   1. Ethics Subcommittee – Courtney Whiteside, Chair  
      The Ethics group is close to completing the review of the code of conduct. In February, Kevin Bowling presented an interesting discussion on AI. This month’s meeting was devoted to code review. Next month’s meeting is on May 23rd. Peter shared that the next Question of Ethics segment is edited and will be posted the last Tuesday in May. Podcast and other Question of Ethics videos are scheduled to be posted next.
   2. Resolutions Subcommittee – Nicole Garcia
      * Original Resolution – open for comment   
        Great job to everyone who worked on the NACM 2024 Original Resolution 1 in support of recognizing court employees during Public Service Recognition Week. The resolution has been posted for comment and we’ve only received two comments during as of today, with both being positive. Pending the final outcome, the resolution will become officially adopted at the end of this week, and finalized in time for Public Service Recognition Week 2024.  
        (https://nacmnet.org/resources/education/resolutions/)
   3. Bylaws Subcommittee – Nicole Garcia
      * Will soon post proposed amendments re Article I. We're now within the window for posting proposed amendments. Per Section XVI, Bylaws, we must post amendments between 30 and 90 days before the annual business meeting.
   4. Operations Manual Task Group
      * Potential revisions to Sponsored Media Policy:   
        The Sponsored Media Policy has been revised to make clear that sponsored media becomes the property of NACM. This will bridge the gap between the Sponsored Media Policy and the Republication Policy, and allow republication of sponsored webinars and articles, etc.
      * Potential addition regarding NACM AI Guide updates going forward:  
        AI guide needs to be updated on a more regular basis (every 6 mos). The procedure for updating the guide which includes a link to NACM with a request for edit, which will go to the Communications committee who will review request. If an edit is approved the Association Manager will make that change. This may lead to the possible creation of a Communications subgroup who will be a group of editors. This may extend to other guides in the future. New tool for NACM Adobe In Design.
   5. State of the Profession Task Group – Established and working. Accepting additional assistance. Next meeting is this Friday, 5/3 at 1pm ET.
   6. Voice of the Profession Task Group – Will commence work in May. If interested, please advise.
4. **Unfinished Business**
5. **New Business:**Please consider serving on the NACM Board of Directors. The Board will be accepting applications for 4 Director positions, 3 with a 3-year term and 1 with a 1-year term.
6. **NACM Committee Updates**Website Committee had a vendor demo of the new document library proposal to put all documents in one place, as well as maintain NACM publications in this library permanently. Cost was submitted to Board, and Officers will make a decision. Webinar page is coming back within next few days.
7. **Announcements**
   1. Dates of significance
      1. 2024 Annual Conference, July 21–6, 2024, New Orleans, Louisiana
      2. Future meeting dates on the Wednesday of the month at 3:00p ET

June 5, 2024

1. **Adjourn:** The meeting was adjourned at 3:28pm ET