# Governance Committee Minutes

**January 25, 2022**

1. **Call to order - 2:03p**
   * Kent Pankey, VA
   * Russell Brown, OH
   * Nicole Garcia, AZ
   * Rick Pierce, PA
   * Eric Silverberg, AZ
   * Courtney Whiteside, MO
2. **Review November 17th minutes -** approved as presented
3. **Committee Recaps**
   1. Resolutions subcommittee - Kent shared four resolutions that had been forwarded by Erin Carr following the COSCA and CCJ midyear meetings. The Committee anticipates reviewing these resolutions in coming months following input from the Board.
   2. Ethics subcommittee - The subcommittee will meet on January 27. Angie has submitted an ethics podcast for inclusion in an upcoming issue of *The Court Manager*.
   3. State of the Profession – Kent will ask Kathy for her initial thoughts about the themes that she would like to address. Recruitment of volunteers to draft the address will begin in the next month. Kent is willing to work on the address but would prefer that someone with past experience in the process be the chair.
4. **New Business**
5. Updates to the Operations Manual – Angie has indicated that the NACM *Operations Manual* needs to be updated so that attachments reflect the correct review dates. She and Kent will work on this. Efforts also need to be made to learn and use the SOP software that NACM acquired last year.
6. Voice of the Profession survey – Rick recommended starting with a review of last year’s survey questions and principal findings and getting additional input from the DEI Committee.
7. **Future Projects**
8. Ideas from the National Agenda – Kent provided a link to the current National Agenda and recommended that members consider it in the context of the larger discussion of possible future projects for the Committee.
9. Priorities from Strategic Planning – Kent provided an excerpt from the 2022 strategic planning materials indicating the identified projects under each Strategic Focus Area. Rick gave an overview of the process by which these project ideas had been generated. Kent directed everyone to the first project under “Association Governance” (Strategic Focus Area #4). This project calls for efforts to improve NACM leadership practices and representativeness. The Committee will need to generate some recommendations in coming months. The DEI Committee and the Board are included among the bodies responsible for implementing this project. Rick added that the Membership Committee will also need to be involved, particularly in efforts to increase engagement of the general membership in the nomination process for the Board and its officers. Transparency should be a priority.
10. Committee update for *The Court Express* – Possible submissions that were discussed included a summary of the association’s Strategic Planning process and a member profile. Rick Pierce and Courtney Whitehead were both suggested as individuals who might be profiled. Kent liked the idea of profiling Courtney because she is the new chair of the Ethics Subcommittee and could share her ideas for the subcommittee in the course of her profile. Kent will follow-up with Courtney after conferring with Angie.
11. **Dates of significance**
    1. Change in stated meeting schedule – Meetings from February until the Annual Conference will now be on the 2nd Wednesday of the month at 2 p.m. ET.
    2. Midyear Conference in Bellevue, WA - February 20-22, 2022
    3. Annual Meeting and Conference in Milwaukee, WI - July 10-14, 2022
12. **Adjourned at 2:37p**

Future meeting dates for 2021/2022 NACM year – 2nd Wednesday at 2:00p ET:

February 9, 2022

March 9, 2022

April 13, 2022

May 11, 2022

June 8, 2022

In person at Annual Conference - July 2022