

NACM CORE Subcommittee Meeting Notes

May 25, 2022

**Meeting Schedule:** Fourth Wednesday of each month at 3:00 PM ET. All meetings held via Zoom.

[**Zoom Core® Subcommittee Meeting**](https://zoom.us/j/95800030771?pwd=bXRIQnh5RlA1Q1FFS0YvTjhDN1FEZz09)

NACM launched the [Core](https://nacmcore.org/)to promote the interests and further the education of court management professionals. The goal and intent in promoting these new competencies goes beyond providing competencies for professionals working in court administration but to also promote excellence in the administration of justice and court management. This sub-committee is responsible for maintaining and promoting [NACM's Core®](https://nacmcore.org/).

1. Attendees: Tina Mattison, Kathy Griffin, Roger Rand, Brandon Kimmel, Norman Meyer, Ed McNachtan,
2. Introductions of group
3. Notes from April 27, 2022 accepted
4. CORE Champion program update – Kelly Hutton provided the five CORE Champion sessions that will be offered at the annual conference:
   1. CORE Workforce Management 1
   2. CORE Workforce Management 2
   3. CORE Operations Management
   4. CORE Educational Development – Redesigning Education for the Virtual World
   5. Shared Interest Group – Tools, Strategies and Best Practices for Strategic Visioning and Planning

Tina shared that the program will be handing out certificates at the annual conference to individuals who have completed portions of the CORE Champion program.

1. Curriculum update – Tina sent out the Court Governance curriculum to the subcommittee members. She had forwarded Norman’s comments to the reviewers, and they indicated his items were contained within the document. Norman stated there was no specific mention of unified vs. non-unified court systems or state vs. local funding. Tina stated she would review and resend out to the group.
2. DEI update – The DEI subcommittee determined to use the SJI grant funding to develop a guidebook, rather than create a new curriculum. The CORE subcommittee will continue to review and update curriculum with enhanced DEI language.
3. New/Old Business – None
4. Meeting date/time schedule –See everyone June 22, 2022, 3pm EST.