



2021 Annual Conference Cancellation, Postponement and Substitution Policy

Individual Cancellation:

Cancellations must be made in writing by Friday, June 18, 2021. Refunds or meeting credits will not be given for this conference due to limited attendance. If you cancel, you will automatically be enrolled into the virtual conference.

To cancel a registration, please send an email to conferences@ncsc.org and include “NACM Conference Cancellation” in the subject line.

Substitution:

Substitutions or name changes will be honored for those wishing to be replaced by another representative. Requests for substitutions must be made in advance of the conference. Refunds are not permitted with substitutions.

To make a substitution, please email conferences@ncsc.org. Please include “NACM Conference Substitution” in the subject line and list the name and court /organization of the original registrant in the body of the email. Substitutions will not be allowed onsite at the conference.

Conference Cancellation or Postponement:

Due to an incident or event arising from an unexpected cause beyond NACM’s control, the Board of Directors will determine if this event will be postponed or cancelled.

If the conference is cancelled, registrants and membership will be alerted immediately by the email address on record and an announcement will be posted on the NACM website. In the event of such cancellation, a full refund of your conference registration fee will be made. If you would like to have your conference registration fees applied to a future NACM conference occurring within the same calendar or subsequent year following cancellation, contact Conference Services at conferences@ncsc.org. Liability is limited solely to the conference registration fees and the hotel’s cancellation policy will apply. Conference registrants are responsible for their own travel expenses (e.g., airfare, mileage, hotel charges, etc.), which will not be refunded by NACM due to a conference cancellation.

If the conference is postponed, registrants and membership will be alerted immediately by the email address on record and an announcement will be posted on the NACM website. In the event of such postponement, your registration fee will automatically be applied to the new conference date unless a full refund is requested in writing. Conference registrants are responsible for their own travel expenses (e.g., airfare, mileage, hotel charges, etc.), which will not be refunded by NACM due to a conference postponement.