



**NACM Governance Committee
Conference Call Meeting Minutes**

A conference call via telephone and online webinar of the NACM Governance Committee was held on Wednesday, May 15th, 2019 at 2:00 PM (EST). The meeting was called to order at 2:04 PM (EST) by Greg Lambard, Chair. The meeting proceeded as follows:

I. Roll Call and Introductions

The following committee members and guests were present:

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| - TJ BeMent | - Greg Lambard |
| - Vicky Carlson | - Rick Pierce |
| - Nicole Garcia | - Angela VanSchoick |
| - Peter Kiefer | |

II. Review of Minutes

The minutes from the April 17, 2019 meeting were reviewed and approved as submitted.

III. Operations Sub-Committee Update

Angie VanSchoick discussed the work of the operations sub-committee. The sub-committee's review of the operations manual is complete with the exception of hyperlinks to the "Box" (i.e., the Cloud location where NACM is storing shared documents), which Angie will be adding soon. The final version of the manual for this board year will be reviewed by the Governance Committee at its June meeting, so that the Board can vote on it at its July meeting. The group congratulated Angie on a very productive year for the sub-committee.

Angie reviewed the draft standard header and footer for NACM policies and procedures proposed by Frank Hardester. The Governance Committee liked the proposal and recommended forwarding it to the Board for review and approval.

IV. Discussion on the continued use/purpose of the National Agenda

The Committee discussed the future of the National Agenda. The current Agenda is the second iteration covering 2015-2020. While it was meant to be a guide to courts, members, and court associations across the Country, the Committee was unsure who has used it and for what purposes. The revamped strategic planning process and Voice of the Profession work seemed to have taken some of the space that the Agenda was meant to cover, but TJ BeMent pointed out that the Agenda was meant to be outward facing. He added that unless it is consistently put in the forefront it loses some of its value. It was noted that the Agenda almost serves as a statement of the association's values. Vicky Carlson said that she was concerned that given the amount of work that went into creating the Agenda that we may have not seen a corresponding value in return. She also wondered if a five year Agenda covers too much time. TJ noted that when it was first developed we were in tougher economic times for courts and the Agenda could have been used then to help in making arguments for budget purposes. Greg suggested that as there is already a SIG planned at the annual conference to get reaction and comment on the State of the Profession Address and the Voice of the Profession Survey, it may make sense to add to this SIG a conversation on the Agenda. The group agreed with this suggestion.

V. Update on the State of the Profession Address

The State of the Profession (SOP) Address volunteers have been working paring down the initial draft of the Address. This work will continue.

VI. Discussion on memorializing NACM Election Procedures

In response to a comment from a NACM member the Committee discussed whether or not an election "manual" should be created. It was noted that the operations manual states that Roberts Rules for Elections are utilized for NACM elections. After some discussion it was the opinion of the committee that that designation is sufficient and there really isn't a need for a manual.

VII. New/Other Business

Rick Pierce said that the 30 day member review of the proposed resolution on public confidence in the courts has passed so the Board can now hold a vote at their next meeting.

VIII. Adjourn

The meeting was adjourned at approximately 2:47 PM (EST). The next meeting of the committee will occur on June 19th at 2:00pm EST via telephone and web.

Respectfully Submitted:

Greg Lambard

Governance Committee Chair