



**NACM Governance Committee
Conference Call Meeting Minutes**

A conference call via telephone and online webinar of the NACM Governance Committee was held on Wednesday, May 16, 2018 at 2:00 PM (EST). The meeting was called to order at 2:03 PM (EST) by Greg Lambard, Chair. The meeting proceeded as follows:

I. Roll Call and Introductions

The following committee members and guests were present:

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|----------------|---------------------|
| - TJ BeMent | - Greg Lambard |
| - Mark Dalton | - Dawn Palermo |
| - Paul DeLosh | - Rick Pierce |
| - Julie Dybas | - Janet Reid (NCSC) |
| - Peter Kiefer | - Mark Weinberg |

II. Review of Minutes

The minutes from the April 18, 2018 meeting were reviewed and approved as submitted.

III. State of the Profession/Voice of the Profession Update

The State of the Profession (SOP) Address has been reviewed and approved by Vicky Carlson with some changes she made to put it into her own voice. Greg noted that the committee had previously agreed to send out a letter to relevant educational institutions which would highlight the Address, and also note the demise of the MSU program and encourage them to consider developing their own program. Mark Dalton asked that the committee reconsider mixing these two items. After some discussion the committee agreed that a letter should be drafted focusing solely on promoting the SOP Address. The separate issue of how to solicit institutions for a possible replacement of the MSU Program will be sent to the Board for discussion. Rick Pierce agreed to draft the letter promoting the SOP Address.

With the verbiage of the SOP Address completed, the next step will be to develop the imagery which will appear behind Vicky as she gives the address. This would include items like pictures of a woman walking into a courthouse while Vicky notes the services this woman may require of the courts, pictures that would match up with discussion of major issues the courts are dealing with, and so on. Paul DeLosh said he could have someone work on the pictures if he was provided with a copy of the address indicating where various

pictures would be desired. Greg will work on providing that. He will run it by Vicky, and then get it to Paul.

As part of our efforts in developing and exercising the Voice of the Profession we will be surveying the NACM membership for their views on just what issues the association should be advocating for on behalf of the courts and the court administration profession. This is something that will be noted in the SOP Address.

The committee reviewed a draft of the survey. Regarding the demographic/background questions it was suggested that the categories (e.g., type of position) as provided in the NACM member profile be used rather than developing any new list of answers. The trends/issues that will be offered as possibilities for NACM to advocate on will be informed by the last couple of years of court trend analysis that Peter Kiefer, et.al., have found through their annual survey. The intent will be to issue this survey yearly and in order to monitor trends in opinions, it will be necessary to keep the choices somewhat static from year-to-year. Given the answers we get for a year or two we may add or subtract a particular answer, but it will be done carefully and deliberately. It was suggested and agreed that we will beta test the survey with a limited number of folks to ensure it works well and to test the amount of time necessary to complete it.

A discussion followed on when to release the survey. There was some discussion about potentially adding it to the post-conference blast that goes out after all of the video content is uploaded, but the group decided that it would better to highlight it by sending it out by itself. Mark also suggested that it be available the day of the address in order to allow folks to take it while the speech is fresh in their memory. The committee decided to do both: send out the survey with a link to the address (potentially asking that it be posted first by the service); and allowing people to take the survey on the spot (most likely through a link available on the conference application).

IV. New/Other Business

No other/new business was brought forward.

V. Adjourn

The meeting was adjourned at approximately 3:00 PM (EST). The next meeting of the committee will occur on June 20th at 2:00pm EST via telephone and web.

Respectfully Submitted:

Greg Lambard
Governance Committee Chair