



**NACM Governance Committee
Conference Call Meeting Minutes**

The NACM Governance Committee convened a telephone conference call on Wednesday September 19 at 2 p.m. EDT. Vice Chair Rick Pierce called the meeting to order at 2:02 p.m.

- I. **Roll Call:** The following committee members were participants on the call: Peter Kiefer, Patricia Batley, Alyce Roberts, Alexis Allen, Jeffrey Tsunekawa, Ron Truss, TJ BeMent, Nicole Garcia, Tina Mattison, Kevin Bowling, Mark Dalton, Rick Pierce, and Julie Dybas- Vice Chair

- II. **Minutes** from August 15 committee conference call were reviewed and approved as submitted.

- III. **Ethics subcommittee report:** Peter Kiefer-Chair of the Ethics Subcommittee gave an update on the subcommittee activities.
 - a. The review of the Model Code of Conduct is nearing completion and should be sent to the NACM Board for approval within the current business year.
 - b. The subcommittee intends on posting to the NACM website a document for resource and informational purposes on ethical issues and challenges. This document will continue to evolve as “best practices” will continue to grow and populate the document.
 - c. The subcommittee seeks input (perhaps from state associations and federal judiciary employees) on the establishment of local, state, and federal Ethics Review boards. These boards, as noted by Peter are forward thinking into those ethical concerns and challenges that confront our colleagues. Kevin suggested to the subcommittee to consider seeking out state bar ethics boards and judicial ethics boards. Peter added these boards will provide a different and unique perspective, but will add contest to issues and opinions on ethical questions.

IV. **Operations Manual:** Julie reported that this subcommittee will begin its review of the manual starting next month and will be seeking volunteers.

V. **Resolutions:** Rick reported there are eight resolutions recently adopted by COSCA/CCJ that the subcommittee will review in earnest. Part of the review process is to determine a recommended direction for NACM to follow, does it support the resolution in full, does it support the resolution and desire to amend to speak directly to NACM members, or take no position.

- a. The subcommittee will convene on September 24 with the intention of recommending to the full committee its findings. At that time the Governance Committee will vote on whether or not to accept the subcommittee's recommendations and if supported, will post for a minimum of thirty days for comments from the NACM membership.
- b. Kevin, Julie, Tina, TJ, Alyce, Trisha Batley, and Mark Weinberg will review and provide recommendations to the full committee.

VI. **National Agenda and employing NACM's Voice:**

The committee engaged in a very fruitful discussion on how we can promote NACM's National Agenda through various forums and means of technology.

- a. Kevin noted the work of the Joint Technology Committee and if promoted to interested parties in our profession and our stakeholders in IT, the courts and NACM could reap significant benefits on the technological tools and solutions available that may not have been adequately advertised to our members in the past.
- b. Nicole referenced the objective of Enhancing Public Perception. She recommends court practices and perhaps a specific court be highlighted either in the Court Express, NACM's social media accounts, The Court Manager, and the website. Kevin added we should also recommend to members to submit those tried and true practices and programs that have long been successful in enhancing public perception. Kevin also added the committee could add a document, probably to the website, that would be a resource for members looking for specific details of a program that would include but not limited to such facts as cost of the program, time involvement, staffing and other resources required, to name a few.

- c. Tina added that for many of the items on the National Agenda this committee could partner with the state association leaders in “getting the message delivered” while seeking content input from these state association liaisons.
- VII. **New Business**-Rick noted the date and time of the next Governance Committee call, Wednesday October 17 at 4 p.m. EST.
- VIII. **Adjournment**-Rick adjourned the meeting at 2:43 p.m. EST.

Respectfully submitted,

Rick Pierce
Vice Chair