



**NACM Governance Committee  
Conference Call Meeting Minutes**

A conference call via telephone and online webinar of the NACM Governance Committee was held on Wednesday, November 15, 2017 at 2:00 PM (EST). The meeting was called to order at 2:05 PM (EST) by Greg Lambard, Chair. The meeting proceeded as follows:

**I. Roll Call and Introductions**

The following committee members and guests were present:

- |                 |                     |
|-----------------|---------------------|
| - TJ BeMent     | - Rick Pierce       |
| - Russell Brown | - Janet Reid (NCSC) |
| - Mark Dalton   | - Jeffrey Tsunekawa |
| - Peter Kiefer  | - Angela VanSchoick |
| - Greg Lambard  | - Mark Weinberg     |
| - Dawn Palermo  |                     |

**II. Review of Minutes**

The minutes from the October 18, 2017 meeting were reviewed and approved as submitted.

**III. Committee Workplan/Schedule**

Greg Lambard reviewed projects that are the responsibility of the Governance Committee, this year. These include: developing a State of the Profession Address and perhaps an annual report; developing a communication strategy for advocacy efforts in conjunction with the Communications Committee; providing original and supported resolutions for the review of the Board; continuing the work on a model code of conduct; and establishing a review process/strategy for the operations manual and its appendices. A schedule was also provided to give the Committee an idea of when certain items will be coming up on future agendas.

The Committee approved the workplan and schedule.

#### **IV. State of the Profession Address**

Perhaps the highest priority for the Committee this year is creating a State of the Profession Address, which will be presented by Vicky Carlson at the annual conference in July. TJ BeMent had previously created a comprehensive outline for such an address, which will serve as a strong base for the sub-committee working on this. That sub-committee currently consists of Angela VanSchoick, Rick Pierce, Julie Dybas, and Greg. Greg called for additional volunteers but got no takers. Dawn Palermo suggested that a call for volunteers be placed in the Court Express. Greg will take responsibility to do that.

The sub-committee will also consider examples of yearly reports put out by other associations to see if that is something NACM may want to do.

#### **V. Formation of a Joint Working Group with Communications**

The Committee will form a joint working group with the Communications Committee. No one on the call volunteered to be part of this group, so the call for volunteers noted previously will include volunteers for this effort. It was suggested that the call should include the type of skills we are looking for, writing, statistics, and so forth.

#### **VI. Pending Resolutions**

Rick took the Committee through the review of pending resolutions. Four were brought forward as resolutions for the Association to support and one was brought forward in an amended form. All five resolutions were approved for submission to the Board in December. There is a little time remaining for comments from the members. If any do come in prior to the Board meeting, Rick said he would share those with the Committee to see if any alteration would be necessary.

#### **VII. New/Other Business**

No new business was brought forward.

#### **VIII. Adjourn**

The meeting was adjourned at approximately 2:40 PM (EST). The next meeting of the committee will occur on December 20<sup>th</sup> at 2:00pm EST via telephone and web.

#### **Respectfully Submitted:**

Greg Lambard  
Governance Committee Chair