



**NACM Governance Committee
Conference Call Meeting Minutes**

A conference call via telephone of the NACM Governance Committee was held on Wednesday, December 19, 2018 at 4:00 PM (EST). The meeting was called to order at 2:03 PM (EST) by Greg Lambard, Chair. The meeting proceeded as follows:

I. Roll Call and Introductions

The following committee members and guests were present:

- Kevin Bowling
- Nicole Garcia
- Peter Kiefer
- Greg Lambard
- Tina Mattison
- Rick Pierce
- Jeffrey Tsunekawa
- Angie VanSchoick

II. Review of Minutes

The minutes from the October 17, 2018 meeting were reviewed and approved as submitted.

III. Operations Sub-Committee

Greg informed the committee that Governance Vice-Chair and head of the operations sub-committee, Julie Dybas, has retired from the Courts. Greg thanked Angie VanSchoick who has stepped up to lead the operations sub-committee. Angie said she will be scheduling a call soon to continue the work.

IV. Ethics Sub-Committee

Peter Kiefer reported out on a very productive year for the ethics sub-committee. The revised model code was recently approved by the Board. An announcement for the revised code will be coming out in the next Court Express. The sub-committee is now working on a list of ethical challenges for court executives. An example of such a challenge would be the posting of political comments on social media. They don't plan on providing an official position from NACM regarding the topics, but would describe the various responses courts have made to these issues. They also plan on pointing out where in the code of ethics a particular issue is addressed. Greg noted that should the sub-committee feel particularly strong about a given subject that that

could then serve as an impetus to create an original resolution from the association. The sub-committee is looking to develop a survey on ethics review boards. They will get a list of such boards from the NCSC.

Kevin Bowling noted that at the eCourts conference the subject of artificial intelligence (AI) and its use in the courts came up. Kevin said they might be looking for advice from the ethics sub-committee. Peter said that this subject is on their radar. The difference between AI and the use of algorithms was discussed as well. Kevin said that the Joint Technology Committee is looking at putting something out on AI and algorithms.

V. Resolutions Sub-Committee

Rick Pierce reported that the Board approved all of the resolutions submitted. There are currently no resolutions in the works.

VI. Voice of the Profession Update

Greg said that he is planning to write an article for the Court Manager, summarizing the voice of the profession survey.

VII. Update on the Board's Strategic Planning Discussion

At the last Board meeting, the Board went through a strategic planning exercise to identify goals for the current year. The Strategic Focus Areas and goals that would seem to require work from this committee are as follows:

SFA #3: Advocacy for the Profession

GOAL 1: NACM will be an influential and respected voice on behalf of courts and the court management profession.

1. Create a variety of talking points for members to use for community outreach
2. Develop a response of the profession to issues of public trust
3. Create opportunities to promote the profession in college programs
4. Develop a multi-audience strategy on the role of the profession to share with partners and funding bodies

SFA #4: Association Governance

GOAL 1: NACM's governance is representative, responsive, and effective.

1. Better tracking of strategic planning efforts and accomplishments

The association is in the final year of its current plan (2016 – 19). Immediate Past President Vicky Carlson will be in charge of the committee pulled together to draft the next three year

plan. There has been discussion about holding a shared interest group at the mid-year conference focused on the new plan.

VIII. State of the Profession Address

Greg noted that it is time to start working on this year's State of the Profession (SOP) Address. Angie, Rick, Nicole Garcia, and Tina Mattison all volunteered to be part of the SOP working group.

IX. New/Other Business

Future committee meetings will no longer use the NACM conference call line. The association has decided to utilize GoTo Meeting for meetings. There is an option using GoTo Meeting to call in if you can't utilize a computer during the call.

Kevin took the opportunity to compliment the work of Peter and Phil Knox on their yearly court trends survey. Kevin remarked how useful it had been for committees he has worked on. Peter thanked Kevin and mentioned that the next iteration of the survey is due to come out in a couple of weeks.

X. Adjourn

The meeting was adjourned at approximately 2:40 PM (EST).

The next meeting of the committee will occur on Wednesday January 16th at 2pm EST, utilizing GoTo Meeting. A GoTo Meeting invitation will come out prior to the meeting.

Respectfully Submitted:

Greg Lambard
Governance Committee Chair