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**National Association**

**for Court Management *Strengthening Court Professionals***

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**TITLE Publications - Reprinting of Court Manager/Court Express Articles Policy**

**BRIEF SUMMARY This policy establishes requirements for reprinting articles published in the Court Manager or Court Express Publications.**

**POLICY GUIDANCE**

**1. Written permission for reprinting must be obtained from the author and submitted to the Association Management Staff and the Communications Committee Chair.**

**2. Request for reprinting should be submitted at least ten days prior to the article submission deadline.**

**3. Credit must be given to NACM and the NACM Publication. For example:**

* *The Court Manager, National Association for Court Management, Volume 15, No. 4. The Court Manager is a publication of the National Association for Court Management, the national association for court management professionals. www.nacmnet.org*
* *Court Express, National Association for Court Management, Volume 3, No. 3, September 2001. The Court Express is a publication of the National Association for Court Management, the national association for court management professionals. www.nacmnet.org*

**4. Credit must be given to the Author.**

**5. The requesting party must send copies of the reprinted publication to the Communications Committee** **Chair and the Author.**