



CORE® COMMITTEE

Meeting Minutes

September 25, 2024 @ 3:00 p.m. ET

Attendees:

Lisa Burke	Jude DelPreore	Phil Knox	Tina Mattison
Melinda Brooks	Rachel Downing	Greg Lambard	Keny Pankey
Jeff Chapple	Kelly Hutton	Rich Lynch	Rick Pierce
Janet Cornell	Courtney Jackson	Charles Mapp	Roger Rand

1. Welcome and Introductions

Greg welcomed everyone to the meeting.

2. Discussion of projects for this Board Year

a. Curriculum Review – Budget and Fiscal Management

Roger volunteered to chair this working group. Lisa Burke offered to join the effort. We will look for a couple more volunteers. [Note: subsequent to the meeting Brandon Kimura and Greg joined the wg]

b. Curriculum Review – Caseflow and Workflow

Charles volunteered to chair this working group. Janet, Phil, and Courtney offered to join the effort.

c. Creation of Companion Diagnostic Tools for each Curriculum

Janet and Lisa volunteered to work on this.

d. Creating a CORE® Champion two-min video to introduce the program

Jeff and Greg volunteered to work on this. We will see if Peter Keifer is interested.

e. Continue to offer CORE® Trainings

Greg noted that we have several CORE® trainings already scheduled in Washington, Nevada, and Pennsylvania. We most likely will have an additional training offered in Vermont in the early spring.

f. Holding two CORE® Webinars

One webinar on Operations Management is already scheduled for January 25th. Faculty for that has not been determined yet. Kelly said she has a listing of what CORE® sessions have been offered and said she will consult that to see which curriculum we might want to offer our second webinar on, in the Fall.

3. Open Discussion

Courtney noted that Missouri has pitched the idea of combining Caseflow and Accountability to the NCSC. Discussion ensued on whether or not this is something we want to consider. Further conversation on this will be forthcoming.



Janet raised a question regarding a potential IT curriculum. Roger reminded everyone that at this stage JTC has been asked to present a proposal to this committee. We will review the proposal and pass it on to the Board with our recommendation.

Roger discussed technology in operations and noted that perhaps that this could be a topic for the January CORE Ops webinar. Technology is woven into how we operate. Roger also talked about a possible annual CORE session on Collaboration in Operations Management. Jude said that it didn't fit the Annual theme the way he was describing it.

Jude discussed the history of NACM Exhibition at the 2025 Annual Conference. It will show 40 year's of NACM history, with photos of all past presidents. It will also show the themes of all 40 Mid-Year and Annual conferences.

Kelly reviewed the current CORE Champion Program statistics: 205 current Participants; 321 SRTs were submitted so far in 2024 (the total for all of 2023 was 354). There are 12 CORE Champions at this point.

Val and Kelly will be in the MidWest next week and they will discuss the new ACGI certificate tracker NCSC is looking to get. This new ACGI should allow us to alert CORE participants about training and send them a certificates automatically when they complete the required SRTs.

Charles Mapp noted that he is excited about the upcoming Nevada presentations.

Future Meeting dates (Every 4th Wednesday at 3pm EST)

October 23, 2024	November 27, 2024	January 22, 2025
February 26, 2025	March 26, 2025	April 23, 2025
May 28, 2025	June 25, 2025	