



National Association for Court Management Declaration of Candidacy for 2018-2019 Board of Directors

Pursuant to Section 3, Article V of the [National Association for Court Management \(NACM\) Bylaws](#), the Board, by majority vote, shall determine when a vacant Director position will be filled. Candidates interested in filling a current open Board position are asked to complete the Declaration of Candidacy form. This form is available to each qualified NACM member who is entitled to vote and hold office as defined in the NACM Bylaws, Article III, Members Section 2, Voting Rights. The Declaration of Candidacy Form can also be obtained from Association Services staff with the National Center for State Courts.

Persons appointed by the Board shall serve until the close of the 2019 Annual Conference. Additional information about Board positions and Board service is available in the NACM Bylaws, Articles VI, V, and VI. The NACM Board, recognizing the diversity of NACM's membership and the need for the Board to represent that diversity, will use several criteria to evaluate candidates, including the following:

- Number and type of years of court-related experience;
- Number of years as a member of NACM;
- Extent of involvement with NACM committees, activities, and projects;
- State, court type and size;
- Specific criteria based on the position for which the candidate has declared their candidacy;
- Ability to attend Board meetings and otherwise fully participate in Board activities.

Please note the primary criteria upon which all candidates will be evaluated based on their demonstrated involvement in NACM's work.

- In addition to Board meetings, the Board has a minimum of three conference calls each year. These calls are usually scheduled in September, January, and May and typically last two hours.
- The time commitment for a Board member averages 2-3 day per month. For Board members assigned to serve as Committee Chairs, the time commitment increases and will vary with the work of the committee. As an Officer, each progressive year becomes more of a commitment.
- In addition to the calls mentioned above, all Board members are expected to participate in a number of committee conference calls each month and are responsible for numerous outputs and products, all of which will vary in terms of the amount of time required to see the project to completion.

The cost to attend Board meetings immediately before the Annual Conference is at your expense in that it is assumed you will attend the Annual Conference. The cost for your travel, per diem, and sleeping room for the Midyear and Fall Board meetings will be paid by NACM, assuming funding is available. In addition, your conference registration fee is waived for the Annual and Midyear Conferences. Any additional travel on behalf of NACM, as assigned by the President, will be paid for by NACM or the organization that has requested NACM's attendance.

To be considered by the NACM Board, candidates are required to complete and submit the Declaration of Candidacy Form and a current résumé, both of which must be electronically date stamped before midnight, October 26, 2018. You may submit your documents via email to jreid@ncsc.org. Candidates are encouraged to contact current Board members to discuss this leadership opportunity with NACM. Board contact information is available at www.nacmnet.org under the Governance tab.



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Declaration of Candidacy forms must be electronically date stamped by **October 26, 2018**. All candidates will receive an e-mail confirmation, which acknowledges receipt of materials.

Name _____ Phone _____
Title _____ Fax _____
Employer _____ Email _____
Address _____
City _____ State _____ Zip _____

Please make your selection:

- I am a member of NACM in good standing
 I have been a regular member of NACM since _____

Yes No

Will you be willing to serve on or chair committees if appointed by the NACM President?

Have you served previously on any committees?

Have you reviewed the information provided on the time commitment related to serving on the NACM Board?

On another page, provide the following:

- State briefly your court-affiliated duties and experience and describe your qualifications for serving on the Board.
- State which NACM committees on which you have served as well as your function on each and any projects in which you were directly involved.
- State your reasons for wanting to serve on the NACM Board.

I understand:

- The time commitment explained on Page 1 of this document.
- Persons appointed shall serve until the close of the 2019 Annual Conference

Signature _____ Date _____

Please email completed Declaration of Candidacy form **with your resume** to jreid@ncsc.org by **October 26, 2018**.